

Charity Registration No. 1105703 (England and Wales)

Charity Registration No. SC039731 (Scotland)

Company Registration No. 05048319 (England and Wales)

CANCER SUPPORT UK (CSUK)
(FORMERLY CANCER RECOVERY FOUNDATION UK)
ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2017

**CANCER SUPPORT UK (CSUK)
(FORMERLY CANCER RECOVERY FOUNDATION UK)
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**Cancer Support UK (CSUK)
Trustees Report
For the year ended 31 December 2017**

REFERENCE AND ADMINISTRATIVE INFORMATION

England and Wales Charity Number: 1105703

Scotland Charity Number: SC039731

Company Number: 05048319

Registered / Principle Office: Garden Studios
71-75 Shelton Street
London
WC2H 9JQ

Trustees & Directors: Mr Matthew Doyle (appointed 26/06/2018)
Mrs Michelle Darracott
Mr Lee Gazey
Mr James Arnold
Mr Bryan Marcus (appointed 26/06/2018)
Mr Ben Brice (resigned 28/02/2018)
Mr Jon Cunningham (resigned 28/02/2018)

Auditors: HW Fisher & Company
Acre House
11-15 William Road
London
NW1 3ER

Bankers: Barclays Bank Plc
7th Floor
180 Oxford Street
London
W1D 1EA

Solicitors: Latham and Watkins
99 Bishopsgate
London
EC2M 3XF

Cancer Support UK (CSUK) Trustees Report For the year ended 31 December 2017

Statement from the Chair, Cancer Support UK

I'm very pleased to have joined the Board of Cancer Support UK as Chair during 2018. While I was not here for the activities of 2017, I can see the hard work that Gemma and her team have done to fix the historical issues that they inherited. They also found the time to develop two new innovative services that are already having a positive impact on those going through treatment for cancer.

Every time I meet someone who is either going through treatment, is in remission or has survived cancer I am inspired by their strength. Our mission at Cancer Support UK is to support these people on their journey and to make that journey easier.

During 2018/19 the Board will be focusing on a number of key areas including:

- Ensuring that we have a strong financial base from which to continue to grow the reach and scope of Cancer Coach and the Cancer Kit programs;
- Developing a new three-year strategy that sets out a clear vision; and
- Enhancing our Governance structures to ensure they are fit for purpose for the next stage of CSUKs development.

It's going to be a busy 2018/19 for CSUK, and I look forward to reporting our further successes in next year's annual report.



Matthew Doyle
Chair, Cancer Support UK

Cancer Support UK (CSUK)

Trustees Report

For the year ended 31 December 2017

Chief Executive's Statement

Welcome to the Annual Report 2017 from Cancer Support UK.

2017 marked a significant year in the history of the charity as we officially changed our name to become Cancer Support UK. This was effectively the start of us striving to become a totally different charity than the one we had been – focusing on being relevant, transparent and innovative. There were some special moments for us in 2017 that I will talk about them in more detail below. However, overall 2017 was a very tough year. It was a very difficult year for us financially as, sadly, the charity was still paying the price for some historical practises. There were times during 2017 that our future looked uncertain as we battled to overcome a number of problematic legacy issues. But thanks to all the efforts of our supporters and the hard work and commitment of the Cancer Support UK team, we came through this challenging period and are now transforming the charity into an effective organisation that supports cancer sufferers with innovative services.

Despite making the decision to sever ties with the Cancer Recovery Foundation and its US fundraising partners, Market Development Group, we were still afflicted with the fallout from those historical relationships. One example of this was receiving an ICO fine in 2017, relating to a data breach from July 2015, long before the current management team, - including myself - and the current Board were-appointed. Another example of this legacy situation was the damage created when a commercial partner - appointed by the previous directors - reneged on an agreement owing the charity over £300,000. 2017 was most certainly an annus horribilis!

On the plus side, we were grateful to the Charities Aid Foundation (CAF) for having the confidence in our new team and its transformation plan to provide a loan that enabled us to weather this difficult period. We saw this as an endorsement of our plans and a vote of confidence by an external agency in our ability to 'bounce back' and deliver our new service. Further encouragement for our planned changes came via our recognition in the 2017 Charity Times Awards where Cancer Support UK was nominated as a finalist in the 'Change Project of the Year' category, and I was delighted to be nominated in the 'Rising CEO Star' category. This provided much deserved recognition for our team and confirmed that the changes we were making were indeed the right ones.

In 2017 we began distributing our Cancer Kits. These have proved immensely popular and the feedback from recipients of these kits had been phenomenal. Reading the feedback from people who received our Cancer Kits has been one of the reasons we continue to fight on – and I am very grateful to our donors and a number of Trusts who have supported us in sending these out. We also spent the year fine tuning the Cancer Coach programme and we are confident that this service will provide a much-needed mechanism to support the mental health of people with cancer. A recent study found that people with cancer are five times more likely to take their own life. Cancer Coach will offer much needed support to people struggling with the psychological effects of cancer, especially when the 'official' treatment has ended.

Cancer Support UK (CSUK) Trustees Report For the year ended 31 December 2017

There have also been significant changes to our Board of Trustees, we have been fortunate to have Matthew Doyle, join the Board as our new Chair, and we are also appointing a number of new, highly committed trustees. I am very enthusiastic about the contribution they and the current trustees will bring to the organisation as we now look forward to scaling up our important work.

I would like to extend a very big thank you to Oliver Browne and his team at Latham and Watkins who have provided us with pro-bono legal advice throughout 2017, and undertaken a significant amount of work on our behalf. I am really grateful for this support.

Despite the difficulties of 2017, Cancer Support UK will be operating through 2018 and beyond, with a more robust strategy, with a stronger board and management team, and with more resolve to offer specialist support to adults and children across the UK challenged with cancer.



Gemma Holding
CEO, Cancer Support UK

Cancer Support UK (CSUK)

Trustees Report

For the year ended 31 December 2017

STRUCTURE, GOVERNANCE & MANAGEMENT (This applied to the charity until 31st December 2017)

Governing Document

Cancer Support UK (CSUK) is a registered charitable company limited by guarantee (Company No 05048319, England and Wales Registered Charity No 1105703, and Scotland Registered Charity No SC039731). It is governed by a constitution in the form of a Memorandum and Articles of Association dated 18 February 2004. The liability of each member in the event of the winding up is limited to £1. The members of the Board of Trustees, here after referred to as 'the Board' or 'the Trustees' are set out above.

The information shown on the preceding page forms a part of this report.

Recruitment and Appointment of Trustees

Trustees are appointed by the Board. There must always be at least three Trustees, and any vacancies arising are filled by the selection and appointment of suitable persons by the Trustees. The Board meets at least six times throughout each year to oversee the strategic management of the charity.

Trustees Induction and Training

The current Trustees are familiar with the structure, strategy and practical operations of the charity.

Trustees take an active part in the oversight of CSUK's charitable programmes, participate in its annual planning and are kept up to date with a monthly programme, fundraising and administrative reports. All major strategic issues and decisions facing CSUK are addressed by the Trustees and each of them are adequately trained and informed to carry out such duties.

Both new and existing trustees have undertaken training in their Fundraising and Governance responsibilities.

Organisation

The determination of the strategic direction for CSUK is the responsibility of the Board. The current Trustees meet throughout the year to discuss the management of the charity.

The Trustees delegate the day-to-day running of the charity to its executive team of four staff, headed up by its Chief Executive Officer.

Cancer Support UK (CSUK)

Trustees Report

For the year ended 31 December 2017

Objectives

CSUK's principal objectives are, throughout the world:

To relieve sickness and advance education, including in particular in relation to the provision of services and resources to meet medical, emotional, psychological, spiritual and other needs of individuals as a holistic approach to prevent and treat cancer and to relieve poverty and economic hardship associated with the experience of cancer.

Aims and Objectives for the Public Benefit

The Trustees have referred to and discussed the implications of the provisions of Section 17 of the Charities Act 2011, which state that all charities must demonstrate that they are established for public benefit and have had due regard to the public benefit guidance issued by the Charity Commission.

PROGRAMMES AND SERVICES

Cancer Kits

We offer free Cancer Kits to people currently undergoing treatment as a practical aid to recovery.

Chemo Kits - Our Chemo Kits are designed specifically to help people undergoing chemotherapy. They contain items to offset some of the unpleasant side effects of treatment, like cold hands and feet, nausea, and sensitive teeth.

Cancer Kits - Our general Cancer Kits are designed to help adults who are not receiving chemotherapy but are undergoing another form of cancer treatment. They contain items like puzzle books to relieve boredom, relaxing pillow spray to aid sleep, and toiletries to use on the go.

Kids' Kits - Our Kids' Kits are designed to brighten the days of children living with cancer and undergoing treatment. They contain small toys and colouring sets to help entertain and pass the time in hospital, and practical items like cosy socks and antibacterial wipes.

Cancer Coach

Our Cancer Coach programme is an eight-week structured 'self-management' course – delivered by phone – for people living with cancer. Developed by a range of cancer professionals, the programme offers much needed encouragement and emotional support, which is fundamental to recovery. Groups are run by people who can empathise and understand what it's like - as they have experienced cancer themselves.

Programme Service Achievements & Performance

CSUK launched Cancer Kits in March 2017 and distributed over a thousand cancer kits to adults and children across the UK in 2017. The feedback from the Cancer Kits has been brilliant - and we are delighted to have received 100% positive feedback from recipients of the Kits.

Cancer Support UK (CSUK) Trustees Report For the year ended 31 December 2017

"The spray to help you sleep is wonderful, I look forward to smelling it every night, knowing that it really helps to me get off to sleep. Thank you so much x" - **Julia received a Cancer Kit**

"What a lovely kit I'll certainly be using all of it, very handy things to have" – **Sinead received a Cancer Kit**

"Thank you so much for the wonderful kit. It really cheered me up to receive your bag and all the lovely contents. Just love the lavender pillow mist, so relaxing. All your donors are so kind. I'm sure that not only myself, but all the other recipients of your generous kits are so appreciative. Thanks x" - **Nikki received a Cancer Kit**

"The kit was lovely. All of my immediate family had passed away so it was great to have somebody think of practical nice things to help. When you have no body close to think of you it was nice to think somebody else had and did care. The items were practical and I loved the lavender spray...which I now buy! But the difference was how it made me feel when I felt so alone and lost" - **Eleanor received a Chemo Kit**

"I was overwhelmed with emotion by the generosity of the contents of this pack. I have used most of the items already. It certainly helped cheer me up and was helpful at the same time. I can't thank you enough" - **Liz received a Chemo Kit**

"I think the Kit is wonderful. I especially like the notebook and pen so I can write down things the docs say. Also the fluffy socks are to die for walking around the ward. The things in the kit are just what you need when you are stuck in chemo and well-done on putting them together" – **Anita received a Chemo Kit**

"The most used item in my kit has been the fluffy socks - I wear them during chemo treatment so that I can ease my peripheral neuropathy and still make it to the loo (with my pole! I call it pole dancing!)" – **Julie received a Chemo Kit**

"I do remember how excited I was in receiving the kit. It gave me a much needed boost at a time when I was feeling pretty rubbish! Loved all the items in it. Couldn't fault it. I still use the wee bag. Thank you x" - **Lorna received a Chemo Kit**

"The chemo kit I received was a wonderful gift that helped ease the side effects of chemotherapy. It's also morale boosting to know that people have donated in order to help other going through the tough slog that cancer is! Thank you x" – **Vicky received Chemo Kit**

"It was really nice to receive a kit full of items that would support me during chemo. With the craziness of treatment, I really appreciated not having to put together a list of useful items that would help me during this time. Having that taken care of by someone else and put together in a kit that I will continue to use throughout my chemotherapy was a blessing during a very difficult time". - **Imelda received a Chemo Kit**

Cancer Support UK (CSUK) Trustees Report For the year ended 31 December 2017

"When this kit arrived I was feeling really down and having just had my chemo the day before quite sick , having this package delivered cheered me up no end , I popped the lovely socks on straight away, the lemon and ginger tea bags are brilliant for keeping the nausea at bay xx it was just lovely knowing someone else cares , I have a very good family network and I'm very blessed however not everyone is and I can imagine what an uplift and thoughtful kit this would be xx everything in it is perfect xx" – Karen received a Chemo Kit

"It was such a lovely gift to receive whilst I was going through treatment. I was extremely happy with the items in the kit that were well thought of and useful to me on visits to the hospital. There were even treats for when I got back home. Thank you to all who contribute to this amazing kit and to all those who make it happen. I know it made treatment better for me, having received the kit, and I'm sure it helps lots of others going through cancer treatment. Thank you!!" – Ruth received a Cancer Kit

"Whoever decided to make up the Chemo kits was very thoughtful. It was wonderful to receive the kit and I have used everything. I am still using the chemo socks as I still suffer with feeling the cold. Thank you so much I really appreciated receiving the kit. Almost back to normal as normal goes and hopefully returning back to work after Easter. Thank you again". - Lesley received a Chemo Kit

"I think it was a well thought-out kit, full of useful items. I either have used everything, or will use it (eye mask and lavender spray for sleeping) when I go into hospital for surgery. It was a lovely thing to receive and really lifted my day: thank you very much!" - Catherine received a Cancer Kit

"Benny and I were thrilled with the Kid's Kit. It comes in a really good sized box and we were filled with anticipation waiting to open it. The quality of the items were fabulous. Benny is sleeping with his new Bunny (who he has called Ollie) every night since receiving it from you. It has even displaced Mr. Tinkle Winkles a fairly old plush kitten. Benny says he loves Ollie and finds him so comfortable/comforting to sleep with. I would recommend this to other parents with children living with cancer". – Clare ordered a Kids Kit for her son, Benny.

We are very grateful to Clare and Benny for letting us use their story and Benny's picture in our literature and appeals. As a token of our appreciation we nominated Benny and his family to the Landmark Trust for a free weekend break to stay at Morpeth Castle. They had a lovely time as a family, Benny's mum said, *"We had a glorious time in Morpeth. Really lovely. Benny loved the inbuilt fire. He spent much of his time feeding the fire. It was really so lovely. We had snow all weekend. It was lighter on the Saturday than the Sunday so we managed a full day out to Holy Island, Bamburgh Castle and Seahouses for fish and chips. Thank you so much for putting us forward for this. As a first holiday since Benny's diagnosis it was a much-appreciated break".*

Cancer Support UK would like to thank the Landmark Trust for making this possible.

Due to the funding issues detailed elsewhere in this report, the start of our flagship Cancer Coach programme was delayed. However, despite this, during 2017 CSUK continued to invest in the development of this service and which enabled us to launch the Cancer Coach programme in 2018.

Cancer Support UK (CSUK)

Trustees Report

For the year ended 31 December 2017

What is Cancer Coach?

Despite the large number of cancer services in the UK, 78% of cancer patients still report having unmet emotional needs. Our Cancer Coach programme is designed to change that.

It is well known that people who have survived cancer often find it hard to return to their normal lives, reporting a variety of common problems such as low mood, lack of motivation, anxiety, panic and stress. They can often feel alone and unsupported as they try to tackle the challenges that cancer and its treatment bring.

Our new Cancer Coach telephone support groups are available to anyone over the age of 18 who has completed or is coming to the end of their cancer treatment, and is suffering from low moods, mild to moderate depression or anxiety.

The Programme:

- Cancer Coach is a structured eight-week support programme
- It is designed for people who have had cancer, or are at the end of treatment
- Groups of up to six people will connect by phone once a week
- The sessions are facilitated by a trained volunteer, who has had an experience with cancer themselves.

It will give participants an opportunity to share their experiences, to understand some of the reasons why they are feeling low or anxious and to explore some simple tools and strategies to begin to reduce some of the impact of negative emotional feelings.

The delivery will be based on a blend of highly effective cognitive behavioural therapy (CBT) programmes and will be completely free to cancer patients. It will deliver a tailored high-impact intervention based on proven, person-centered coaching and CBT principles

We want to support cancer patients through telephone peer support because:

- Cancer Coach can provide vital provision to help cancer patients develop the confidence and emotional strength to return to life as it was before cancer.
- The Mental Health Foundation's 2009 publication "Returning to Work" found the impact of illness - especially cancer - has a negative impact on employees confidently and consistently returning to work post-treatment. "Upon returning to work, three quarters of participants recovering from cancer developed symptoms of depression... related to both their cancer and adjusting back to work". 2017's Thriving at Work review found that more than 300,000 people with long-term mental health problems lose jobs each year, costing the UK economy between £74bn and £99bn.
- Inequalities in health and well-being provision across the UK mean that some patients - based on where they live - have better access to and receive higher quality health care than others. Since Cancer Coach is delivered over the phone, location is not an impediment to anyone, anywhere in the UK, accessing the service.

Cancer Support UK (CSUK) Trustees Report For the year ended 31 December 2017

- There are no other telephone peer support groups for resilience and emotional support for cancer patients, open to anyone who has undergone any cancer treatment, currently on offer in the UK

We know our method is a good means to bring about positive change in the mental health of cancer patients because:

- It offers cancer patients a free-of-charge, accessible means to access emotional and peer support both during treatment, and after discharge. It also gives them skills and tools to use beyond the end of the course, empowering them to improve longer-term mental health.
- The 2015 NESTA and National Voices report "Peer Support - What is it and does it work?" found that peer support improves psycho-social outcomes and regular telephone peer support was one of the most promising types of support. They also found that peer support could be "most effective for improving health outcomes when facilitated by trained peers, lay people (not necessarily peers) or professionals". Cancer Coach delivers these proven interventions.
- The programme has been endorsed by clinical experts in the field of oncology and CBT, including Dr Stirling Moorey, BSc, FRCPsych - Consultant Psychiatrist in CBT at the London Maudsley, who said "Cancer Coach is a really exciting initiative and hugely promising for this patient group. This type of service is just what people need and delivering this support by phone is highly cost-effective"

Fundraising Activities

CSUK relies primarily on donations from the public for its income. The Trustees are extremely grateful to all CRF-UK's donors, no matter how much is given, without whose dedication and support the charity would not be able to undertake its vital work.

The Trustees are keenly aware of the need for CSUK to diversify its income streams, and the Chief Executive Officer has been tasked with implementing programmes where additional or alternative sources of revenue could be developed to complement our core direct mail fundraising efforts, described below.

Direct mail fundraising:

During 2017 CSUK embarked on a more modest and principled Direct Mail programme than the previous campaigns run with Market Development Group. Whilst our overall income was reduced, we increased the return on investment from Direct Mail overall and increased the integrity of the Direct mail programme significantly.

Clothing collections:

During 2017, CSUK only received a small proportion of the usual revenue from this income stream due to the incumbent fundraising partner reneging on the contract. However, we are delighted that we have now secured a new partnership with Clothes Aid, offering a significantly better rate of income of at least £100,000 per year. This commenced in November 2017.

Cancer Support UK (CSUK)

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For the year ended 31 December 2017

RISK MANAGEMENT

Each year, the Trustees review the major strategic, business and operational risks that CSUK faces. This analysis involves identifying specific risks, assessing their potential impact, their likelihood of occurrence and determining what steps could be taken to mitigate such risks.

In 2017 the organisation identified several risks to the organisation and took the following remedial action:

- **Clothing Collection:** CSUK requested an audit of the activities of its commercial partner 'UXT British Recycling' due to reputational risk. This was denied, and the contract was subsequently terminated. The loss of income from this partnership posed a significant financial risk to the charity. In 2017 CSUK negotiated a better deal with Clothes Aid, which would ultimately deliver better financial results for the organisation.
- **Financial difficulties:** CSUK predicted that there would be a significant financial downturn in 2017 and to mitigate against this applied for a Charities Aid Foundation loan to help the charity weather the difficult financial period. CSUK is grateful to CAF for agreeing to this loan.

FINANCIAL REVIEW

Summary

The Board noted the material year-on-year reduction in total income from £846,817 to £353,389. This reflected the charity's decision to reduce its resources and cost base, which directly impacted on its fundraising capacity. Net expenditure and income for the year were both lower than in the prior year, resulting in a net deficit of £146,995, compared to a surplus of in 2016 of £19,722.

The funds balance at the end of the year showed a deficit of £25,794 compared to a surplus of £121,201 in the prior year.

Fundraising results

Fundraising results were significantly lower than in the previous year with income, net of interest earned, reducing from £846,817 to £353,389. Income reduced in all categories – donations, gift aid and legacies. Costs relating to fundraising reduced from £379,461 to £235,954, a 38% reduction. A new fundraising strategy has been developed and is being rolled out in 2018 with the goals of reversing the decline in revenues and diversifying CSUK's donation sources.

Expenditures

CSUK's total expenditures reduced from £827,097 to £500,384. Expenditure on charitable activities reduced from £447,636 to £264,430, a 41% reduction, while costs relating to fundraising reduced from £379,461 to £235,954, a 38% reduction.

Cancer Support UK (CSUK)

Trustees Report

For the year ended 31 December 2017

Investment Policy

CSUK has no material investments or endowments at this time. Uncommitted funds are held in interest-bearing deposit accounts to maximise earnings.

Reserves Policy

The Trustees have examined CSUK's requirements for reserves considering the key risks to the organisation. Historically, the Board has operated on the basis that its unrestricted funds not committed or invested in tangible fixed assets should be approximately equal to three (3) months expenditure. This level of reserves would be required to meet CSUK's working capital requirements.

As at 31 December 2017, CSUK carried uncommitted deficit of £35,247 reserves based on the organisation's estimated cash outgoings. The Trustees recognise that the reserves held at the end of 2017 does not meet the requirements of their reserves guidelines but note CFUK's cash position is enhanced with medium term loans from Charities Aid Foundation.

Senior Executive Remuneration

In line with the recommendations of the NCVO Inquiry into Executive Remuneration published in April 2014, the Charity has decided to disclose the remuneration of the Chief Executive.

The CEO remuneration in 2017 totalled £56,393 (2016: £58,756). The CEO is eligible for a bonus up to a maximum of 10% of gross salary. This is determined by an assessment of her performance and achievement of delivery targets carried out by the Chairman of the Trustees which is reviewed and confirmed by the Board. There are no other pecuniary benefits for senior or other staff at the Charity

Trustees' Responsibilities in relation to the Financial Statements

The Trustees are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice.)

Company law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of the affairs of the charitable company and of its income and expenditure for that period. In preparing these financial statements, the Trustees are required to:

- Select suitable accounting policies and then apply them consistently
- Observe the methods and principles the Charities SORP;
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable accounting standards, including FRS 102, have been followed, subject to any material departures disclosed and explained in the financial statements
- State whether a Statement of Recommended Practice (SORP) applies and has been followed, subject to any material departures which are explained in the financial statements;
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business

Cancer Support UK (CSUK) Trustees Report For the year ended 31 December 2017

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

None of the Trustees had any beneficial interest in any contract to which the Organisation was party to during the year.

In so far as the Trustees are aware:

- there is no relevant audit information of which the charitable company's auditor is unaware
- the Trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditor is aware of that information.

The Trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

On Behalf of the Trustees



Matthew Doyle, Trustee



Dated

**CANCER SUPPORT UK (CSUK)
(FORMERLY CANCER RECOVERY FOUNDATION UK)
INDEPENDENT EXAMINER'S REPORT**

TO THE BOARD OF CANCER SUPPORT UK (CSUK)

I report to the Board on my examination of the accounts of Cancer Support UK (CSUK) (the charity) for the year ended 31 December 2017.

Responsibilities and basis of report

As the Board of the charity (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Charities and Trustee Investment (Scotland) Act 2005 (the 2005 Act), the Charities Accounts (Scotland) Regulations 2006 (as amended) and the Companies Act 2006 (the 2006 Act). You are satisfied that the accounts of the charity are not required by charity or company law to be audited and have chosen instead to have an independent examination.

Having satisfied myself that the accounts of the charity are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charity's accounts carried out under section 44 (1) (c) of the 2005 Act and section 145 of the Charities Act 2011 (the 2011 Act). In carrying out my examination I have followed the requirements of Regulation 11 of the Charities Accounts (Scotland) Regulations 2006 (as amended) and all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Since the charity is required by company law to prepare its accounts on an accruals basis and is registered as a charity in Scotland your examiner must be a member of a body listed in Regulation 11(2) of the Charities Accounts (Scotland) Regulations 2006 (as amended). I confirm that I am qualified to undertake the examination because I am a member of , which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act and Regulation 4 of the 2006 Accounts Regulations; or
- 2 the accounts do not accord with those records; or
- 3 the accounts do not comply with the accounting requirements of Regulation 8 of the Charities Accounts (Scotland) Regulations 2006 (as amended) and do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
- 4 the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



A G Rich

Chartered Accountant
c/o H W Fisher & Company
Chartered Accountants
Acre House
11-15 William Road
London
NW1 3ER

Dated: 28/9/18

CANCER SUPPORT UK (CSUK)
(FORMERLY CANCER RECOVERY FOUNDATION UK)
STATEMENT OF FINANCIAL ACTIVITIES
INCLUDING INCOME AND EXPENDITURE ACCOUNT
FOR THE YEAR ENDED 31 DECEMBER 2017

	Notes	Unrestricted funds £	Restricted funds £	Total 2017 £	Total 2016 £
<u>Income from:</u>					
Donations and legacies	3	325,138	28,205	353,343	846,817
<u>Incoming resources</u>					
Interest receivable	4	46	-	46	2
Total income		325,184	28,205	353,389	846,819
<u>Expenditure on:</u>					
Raising funds	5	235,954	-	235,954	379,461
Charitable activities	6	218,312	46,118	264,430	447,636
Total resources expended		454,266	46,118	500,384	827,097
Net (expenditure)/income for the year/ Net movement in funds		(129,082)	(17,913)	(146,995)	19,722
Fund balances at 1 January 2017		93,835	27,366	121,201	101,479
Fund balances at 31 December 2017		(35,247)	9,453	(25,794)	121,201

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

CANCER SUPPORT UK (CSUK)
(FORMERLY CANCER RECOVERY FOUNDATION UK)
BALANCE SHEET

AS AT 31 DECEMBER 2017

	Notes	2017 £	£	2016 £	£
Fixed assets					
Tangible assets	10		983		1,134
Current assets					
Debtors	12	14,009		20,647	
Cash at bank and in hand		29,900		126,485	
		43,909		147,132	
Creditors: amounts falling due within one year	14	(47,508)		(27,065)	
Net current (liabilities)/assets			(3,599)		120,067
Total assets less current liabilities			(2,616)		121,201
Creditors: amounts falling due after more than one year	15		(23,178)		-
Net (liabilities)/assets			(25,794)		121,201
Income funds					
Restricted funds	16		9,453		27,366
Unrestricted funds			(35,247)		93,835
			(25,794)		121,201

The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 December 2017. No member of the company has deposited a notice, pursuant to section 476, requiring an audit of these accounts.

The trustees' responsibilities for ensuring that the charity keeps accounting records which comply with section 386 of the Act and for preparing accounts which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its incoming resources and application of resources, including its income and expenditure, for the financial year in accordance with the requirements of sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to accounts, so far as applicable to the company.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

The accounts were approved by the Board on 27 SEPT 2018



Mr M Doyle
Trustee

Company Registration No. 05048319

CANCER SUPPORT UK (CSUK)
(FORMERLY CANCER RECOVERY FOUNDATION UK)
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2017

1 Accounting policies

Charity information

Cancer Support UK (CSUK) is a private company limited by guarantee incorporated in England and Wales. The registered office is Garden Studios, 71-75 Shelton Street, London, WC2H 9JQ.

1.1 Accounting convention

These accounts have been prepared in accordance with FRS 102 "The financial Reporting Standard applicable in the UK and Republic of Ireland" ("FRS 102") "Accounting and Reporting by Charities" the Statement of Recommended Practice for charities applying FRS 102, the Companies Act 2006, regulation 8 of the Charities Accounts (Scotland) Regulations 2006 and UK Generally Accepted Accounting Practice as it applies from 1 January 2015. The Public Benefit Entity as defined by FRS 102.

The Charity has taken advantage of the provisions in the SORP for charities applying FRS 102 Update Bulletin not to prepare a Statement of Cash Flows.

The accounts are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The accounts have been prepared under the historical cost convention. The principal accounting policies adopted are set out below.

1.2 Going concern

The trustees have assessed whether the use of going concern and have considered possible events or conditions that might cast significant doubt on the ability of the charitable company to continue as a going concern. The trustees have made this assessment for a period of at least one year from the date of the approval of these financial statements. In particular, the trustees have considered the charitable company's forecasts and projections and have taken account of pressures on fee income. After making enquiries, the trustees have concluded that there is reasonable expectation that the charitable company has adequate resources to continue in operational existence for the foreseeable future. The charitable company therefore continues to adopt the going concern basis in preparing its financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the Board in furtherance of their charitable objectives unless the funds have been designated for other purposes.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the accounts.

1.4 Incoming resources

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

Donated services and facilities are included at the value to the charity where this can be quantified. The value of services provided by volunteers has not been included in these accounts.

Investment income, including bank interest, is included when receivable.

**CANCER SUPPORT UK (CSUK)
(FORMERLY CANCER RECOVERY FOUNDATION UK)
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**

FOR THE YEAR ENDED 31 DECEMBER 2017

1 Accounting policies

(Continued)

1.7 Cash and cash equivalents

Cash and cash equivalents include cash in hand and deposits held at call with banks. Bank overdrafts are shown within borrowings in current liabilities.

1.8 Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Basic financial liabilities

Basic financial liabilities, including creditors are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future receipts discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

1.9 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

1.10 Retirement benefits

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

1.11 Leases

Rentals payable under operating leases, including any lease incentives received, are charged to income on a straight line basis over the term of the relevant lease.

1.12 Foreign exchange

Transactions in currencies other than pounds sterling are recorded at the rates of exchange prevailing at the dates of the transactions. At each reporting end date, monetary assets and liabilities that are denominated in foreign currencies are retranslated at the rates prevailing on the reporting end date. Gains and losses arising on translation are included in net income/(expenditure) for the period.

**CANCER SUPPORT UK (CSUK)
(FORMERLY CANCER RECOVERY FOUNDATION UK)
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**

FOR THE YEAR ENDED 31 DECEMBER 2017

2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the Board are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

The Trustees do not believe there to be any judgements or estimates that would be considered critical to the financial statements.

3 Donations and legacies

	Unrestricted funds	Restricted funds	Total 2017	Total 2016
	£	£	£	£
Donations	287,662	28,205	315,867	705,876
Legacy Income	16,717	-	16,717	65,624
Man Group	-	-	-	5,946
Gift Aid claims	20,759	-	20,759	69,371
	<u>325,138</u>	<u>28,205</u>	<u>353,343</u>	<u>846,817</u>

4 Interest receivable

	2017	2016
	£	£
Interest receivable	46	2

5 Raising funds

	2017	2016
	£	£
<u>Fundraising and publicity</u>		
Direct Costs	179,608	343,112
Support costs	56,346	36,349
	<u>235,954</u>	<u>379,461</u>

CANCER SUPPORT UK (CSUK)
(FORMERLY CANCER RECOVERY FOUNDATION UK)
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2017

6 Charitable activities

	Cancer Care Programme	Service Development	Total 2017	Total 2016
	£	£	£	£
Direct Expenditure	17,988	7,346	25,334	144,188
Share of support costs (see note 7)	210,803	-	210,803	263,304
Share of governance costs (see note 7)	28,293	-	28,293	40,144
	<u>257,084</u>	<u>7,346</u>	<u>264,430</u>	<u>447,636</u>
Analysis by fund				
Unrestricted funds	210,966	7,346	218,312	
Restricted funds	46,118	-	46,118	
	<u>257,084</u>	<u>7,346</u>	<u>264,430</u>	

CANCER SUPPORT UK (CSUK)
(FORMERLY CANCER RECOVERY FOUNDATION UK)
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2017

7 Support costs	Support costs	Governance costs	2017	2016	Basis of allocation
	£	£	£	£	
Staff costs	142,056	-	142,056	129,104	
Depreciation	151	-	151	302	
Legal and professional fees	17,735	-	17,735	49,936	
Travel	1,221	-	1,221	6,099	
Premises and insurance costs	35,475	-	35,475	37,417	
Bank and card charges	6,271	-	6,271	9,002	
Office print, post and stationary	8,888	-	8,888	30,115	
Exchange rate variance	168	-	168	10,927	
Other miscellaneous overheads	28,900	-	28,900	26,751	
Bank and loan interest	956	-	956	-	
Database development	25,328	-	25,328	-	
Accountancy	-	24,093	24,093	35,944	Governance
Independent examination	-	4,200	4,200	4,200	Governance
	<u>267,149</u>	<u>28,293</u>	<u>295,442</u>	<u>339,797</u>	
Analysed between					
Fundraising	56,346	-	56,346	36,349	
Charitable activities	<u>210,803</u>	<u>28,293</u>	<u>239,096</u>	<u>303,448</u>	
	<u>267,149</u>	<u>28,293</u>	<u>295,442</u>	<u>339,797</u>	

Governance costs includes independent examination fees of £4,200 (2016: £4,200).

8 Board

None of the Board (or any persons connected with them) received any remuneration or benefits from the charity during the year.

CANCER SUPPORT UK (CSUK)
(FORMERLY CANCER RECOVERY FOUNDATION UK)
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2017

9 Employees

Number of employees

The average monthly number employees during the year was:

	2017	2016
	Number	Number
Employees	4	4
	<u>4</u>	<u>4</u>
Employment costs	2017	2016
	£	£
Wages and salaries	130,505	117,680
Social security costs	9,917	9,449
Other pension costs	1,634	1,975
	<u>142,056</u>	<u>129,104</u>
	<u>142,056</u>	<u>129,104</u>

The wages and salaries figure above include a termination payment of £11,098 to an employee in February 2017.

There were no employees whose annual remuneration was £60,000 or more (2016: None). Key management personnel include the Chief Executive and those reporting to her. The total employee benefits of the charity's key management personnel were £56,393 (2016: £58,756).

10 Tangible fixed assets

	Office Equipment
	£
Cost	
At 1 January 2017	1,509
At 31 December 2017	<u>1,509</u>
Depreciation and impairment	
At 1 January 2017	375
Depreciation charged in the year	151
At 31 December 2017	<u>526</u>
Carrying amount	
At 31 December 2017	<u>983</u>
At 31 December 2016	<u>1,134</u>

CANCER SUPPORT UK (CSUK)
(FORMERLY CANCER RECOVERY FOUNDATION UK)
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2017

11	Financial instruments		2017	2016
			£	£
	Carrying amount of financial assets			
	Debt instruments measured at amortised cost		11,049	14,371
			<u> </u>	<u> </u>
	Carrying amount of financial liabilities			
	Measured at amortised cost		69,209	24,021
			<u> </u>	<u> </u>
12	Debtors		2017	2016
			£	£
	Amounts falling due within one year:			
	Other debtors		11,189	14,371
	Prepayments and accrued income		2,820	6,276
			<u> </u>	<u> </u>
			14,009	20,647
			<u> </u>	<u> </u>
13	Loans and overdrafts		2017	2016
			£	£
	CAF bank loan		33,964	-
			<u> </u>	<u> </u>
	Payable within one year		10,786	-
	Payable after one year		23,178	-
			<u> </u>	<u> </u>
14	Creditors: amounts falling due within one year		2017	2016
			£	£
		Notes		
	Bank loans	13	10,786	-
	Other taxation and social security		1,477	3,044
	Trade creditors		25,807	14,721
	Other creditors		1,670	-
	Accruals and deferred income		7,768	9,300
			<u> </u>	<u> </u>
			47,508	27,065
			<u> </u>	<u> </u>
15	Creditors: amounts falling due after more than one year		2017	2016
			£	£
		Notes		
	Bank loans	13	23,178	-
			<u> </u>	<u> </u>

CANCER SUPPORT UK (CSUK)
(FORMERLY CANCER RECOVERY FOUNDATION UK)
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2017

16 Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

	Balance at 1 January 2017	Movement in funds		Balance at 31 December 2017
		Income	Expenditure	
	£	£	£	£
Man Group	27,366	-	(27,366)	-
Cancer Care Programme	-	28,205	(18,752)	9,453
	<u>27,366</u>	<u>28,205</u>	<u>(46,118)</u>	<u>9,453</u>
	<u><u>27,366</u></u>	<u><u>28,205</u></u>	<u><u>(46,118)</u></u>	<u><u>9,453</u></u>

Cancer Care Programme was a fund set up by the Charity for their Cancer Kits and Cancer Coach Programmes.

The charity offers free Cancer Kits to people currently undergoing treatment as a practical aid to recovery.

Chemo Kits - Chemo Kits are designed specifically to help people undergoing chemotherapy. They contain items to offset some of the unpleasant side effects of treatment, like cold hands and feet, nausea, and sensitive teeth.

Cancer Kits - General Cancer Kits are designed to help adults who are not receiving chemotherapy but are undergoing another form of cancer treatment. They contain items like puzzle books to relieve boredom, relaxing pillow spray to aid sleep, and toiletries to use on the go.

Kids' Kits - Kids' Kits are designed to brighten the days of children living with cancer and undergoing treatment. They contain small toys and colouring sets to help entertain and pass the time in hospital, and practical items like cosy socks and antibacterial wipes.

The Cancer Coach programme is a six week structured 'self-management' course – delivered by phone – for people living with cancer. Developed by a range of cancer professionals, the programme offers much needed encouragement and emotional support, which is fundamental to recovery. Groups are run by people who can empathise and understand what it's like - as they have experienced cancer themselves

17 Analysis of net assets between funds

	General	Restricted	Total
	£	£	£
Fund balances at 31 December 2017 are represented by:			
Tangible assets	983	-	983
Current assets/(liabilities)	(13,052)	9,453	(3,599)
Long term liabilities	(23,178)	-	(23,178)
	<u>(35,247)</u>	<u>9,453</u>	<u>(25,794)</u>
	<u><u>(35,247)</u></u>	<u><u>9,453</u></u>	<u><u>(25,794)</u></u>

18 Operating lease commitments

At the reporting end date the charity had outstanding commitments for future minimum rental payments under a serviced office facilities agreement with a three month notice period, which fall due as follows:

2017	2016
£	£

CANCER SUPPORT UK (CSUK)
(FORMERLY CANCER RECOVERY FOUNDATION UK)
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2017

18 Operating lease commitments **(Continued)**

Within one year	8,460	8,460
	<u> </u>	<u> </u>

19 Related party transactions

There were no disclosable related party transactions during the year.